



**Government Of West Bengal**  
**Office Of The Director General**  
**West Bengal Fire & Emergency Services**  
**13D, Mirza Ghalib Street, Kolkata - 16**

Memo no.:FSR/0125186211700029

Date: 29-05-2023

**From:**  
**Director**  
**Fire Prevention Wing,**  
**West Bengal Fire & Emergency Services**

**To: Gitanjali Academic Foundation**  
**Delhi Public School, Vill. and P.O. Swadhinpur N.H. 60, P.S. Rampurhat, Dist. Birbhum 731224**

**Sub: Fire Safety Certificate (Part) in Respect of existing construction comprising of G+II storied administrative building (Block-A), 02 nos. G+IV storied school building (Block-B) and G+III storied boys hostel (Block-D) under group Educational Building in the name of "Gitanjali Academic Foundation" at premises no.- at plot no.- 5405, 5406, 5399, 5391, 5398, 5393, 5392 5390, 5387, 5394/5865, 5386, 5355, 5382, 5383, 5356,5381, 5380, 5384, Mouza.- Swadinpur, J.L.No.- 95, Khatian no.- 3467, P.S.- Rampurhat, Dist.- Birbhum – 731224.**

This is in reference to your application no. 0125189231700007 dated 19-03-2023 regarding the Fire Safety Certificate (Part) in Respect of existing construction comprising of G+II storied administrative building (Block-A), 02 nos. G+IV storied school building (Block-B) and G+III storied boys hostel (Block-D) under group Educational Building in the name of "Gitanjali Academic Foundation" at premises no.- at plot no.- 5405, 5406, 5399, 5391, 5398, 5393, 5392 5390, 5387, 5394/5865, 5386, 5355, 5382, 5383, 5356,5381, 5380, 5384, Mouza.- Swadinpur, J.L.No.- 95, Khatian no.- 3467, P.S.- Rampurhat, Dist.- Birbhum – 731224.

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Fire Safety Certificate for occupancy of the aforesaid building.

**Recommendation:**

1. Driveway must be free of any obstruction for easy movement of Fire Appliances. No Parking will be allowed in the Drive Way.
2. The Interior finish decoration of building shall be made with low flame spread material conforming to the I.S. Specification.
3. To eliminate of fire hazard, Good Housekeeping both inside and outside of the building shall be strictly maintained.
4. Existing electrical wiring of the entire building shall have to be carefully checked for any wear and tear in them, particularly line above false ceiling & ducts.
5. The Exit Sign and fire notice shall be maintained from fading and dust sedimentation and prepared and displayed at all venerable place.

- 6.The employees and Security staffs shall be conversant with installed Fire Fighting Equipments of the building and operate in the event of fire and testing.
- 7.Mock Fire Practice and Evacuation Drill shall be performed periodically with participation of all the occupant of the building and same has to be informed to the local Fire Station positively.
- 8.Fire pumps & Detection system always kept in auto mode condition.
- 9.Special training to employees and staffs shall be give for carrying the ambulant(s) to the safer place in the event of any exigency.
- 10.Transformer and Switch Gears room shall be protected with CO2 or D.C.P. Modular Fire Extinguishers conforming I.S. Specification.
- 11.A Crew of trained fireman under an experienced officer shall be maintained round the clock for safety of the building and its occupants.
- 12.Fire License shall have to be obtained for storing and/processing with LPG and/ other highly inflammable articles.
- 13.Arrangement shall have to be made for regular checking, testing and maintenance of all the fire fighting installation in the building to keep them in perfectly good condition at all the time.
- 14.If required the old electrical lines shall have to be replaced with new ones in M. S. conduit laying continuously bonded to the earth.
- 15.Periodical flashing of water from the Landing valve and First Aid Fire Fighting Equipment shall be made to maintain the efficiency working performance of the Fire Fighting System Installed.
- 16.Fire Check Doors shall be sealed with rubber sealing properly in order to prevent percolation of smoke.
- 17.The Fire Safety Audit to be conducted at a regular interval and to be recorded in the Fire Prevention Maintenance Register.
- 18.At an interval of every six month, a report relating to the good working condition of the fire fighting installation and detection system and all electrical installation shall have to submit to the nearest Fire Station.

This Fire Safety Certificate is valid for three years and has to be renewed triennially from the date of issue of this letter.

Triennially a certificate is to be obtained from the Director General, West Bengal Fire & Emergency Services for performance of all the Life & Fire Safety Arrangements and Installations of the Building.

Director  
West Bengal Fire & Emergency Services